

## **Hanover Area Chamber of Commerce Privacy Policy**

The Hanover Area Chamber of Commerce values and respects the privacy of our members. It is our policy to protect the information you provide. The following paragraphs describe what information the Hanover Chamber collects, why we collect it and how it is treated.

### **What information does the Hanover Chamber collect?**

When you register for an event or purchase products or reports:

- Your name
- Your e-mail address
- Your company name
- Your contact information, such as phone number, fax number and address

### **What does the Hanover Chamber do with your information?**

If a member chooses to pay via credit card, he/she is asked to contact the Chamber with the information. The information collected is only used for billing purposes related to the event for which you've registered. The Hanover Chamber does not keep any credit card information on file manually or electronically.

The Hanover Area Chamber of Commerce retains the option to sell our membership list with your contact information (e.g., name, company name, company address, phone and fax) at any time to active members who are in good standing within the organization. Members may choose to opt out of this list by contacting the Chamber at (717) 637-6130. We do not disclose members' financial information.

Periodically throughout the year we update our members via eblasts. If at any time you want to opt out of receiving our eblasts, please contact the Chamber office to let us know.

### **Does the Hanover Chamber use cookies?**

A cookie is a tiny file of data that remains on your hard drive. The Hanover Chamber does not use cookies on our Web site or in our e-mails to collect any personal information. We do, however, use cookies in our surveys in order to ensure that our sample is valid and that the same member does not submit multiple responses. We may collect your IP address, which is a unique number assigned to your machine by your Internet Service Provider each time you connect to the Internet. We will use this information (e.g., user traffic patterns, page views on the Web site, click-through rates, search terms that users enter into our search utility) to monitor the flow of traffic and make improvements to the site's content.

### **What about site security?**

The Hanover Chamber site is not equipped with e-commerce and credit card processing capabilities at this time. Therefore, a secured site is not required. If a member chooses to pay via credit card, he/she is asked to contact the Chamber with the information.

Our site does link to third party sites, and the Hanover Chamber claims no responsibility for the privacy and data usage on any third party site.

**Contacting the Web Site**

If you have any questions about this privacy statement, the practices of this site or your dealings with this Web site, you can contact the Hanover Area Chamber of Commerce Chamber at [office@hanoverchamber.com](mailto:office@hanoverchamber.com).

**Notification of Changes**

If we decide to change our privacy policy, we will post those changes on this page so that users are always aware of how we use your information and under what circumstances, if any, we disclose it. If at any time we decide to use personally identifiable information in a manner different from that stated in this policy, we will notify our users by e-mail or a posted change to this policy at such time. We reserve the right to amend or change this policy at any time.

**Legal Disclaimer**

This site provides information designed to help users cope with their own legal, business, financial, and other needs. This information is not the same as retaining experts in those fields for advice. Although we go to great lengths to ensure the information is accurate, we strongly recommend you consult an expert, including but not limited to a lawyer, accountant, financial services consultant, or other professional as appropriate. Nothing contained in this website is to be considered as the rendering of legal, financial, professional or other advice for specific cases, and users are responsible for obtaining such advice from their own legal, financial or other counsel. The information contained on this site is intended for educational, background and informational purposes only.