

Hanover Revitalization Committee Minutes - November 2008

There are three (3) Subgroups or Subcommittees established to develop an annual community work plan for a downtown Hanover revitalization. The three groups are:

- " Organizational Development
- " Economic Restructuring
- " Design

Organizational Development will either create a new organization or work with existing organization(s) to determine a strategy and financial plan. This committee will also develop volunteer recruitment, training, and recognition in its work plan.

Economic Restructuring is primarily looking for an Anchor Building. Initial activities will include development of an Anchor Building Feasibility Assessment to determine potential properties, determine the priorities for a project and the future use of the building.

Design will determine a strategy to enhance the current Façade Program. The areas of focus include parking, beautification, streetscapes, murals, etc.

Summary of all sub-committee activities:

After review and discussion of a Memorandum from Daniel Frey, Barley Snyder Attorneys at Law, that described the formation of a 501 (c) (3) tax exempt non profit corporation, it was agreed by all members of the Organization Development committee to form a new non profit organization. Nikki Hoffman described the reporting and accounting responsibilities. Members will proceed to prepare Articles of Incorporation, form a Board of Directors, elect officers, adopt by laws and budget and prepare/file the required IRS Form 1023. Materials were distributed by Julie Fitzpatrick to assist in those tasks.

An initial inventory of buildings in the identified area was developed as well as an Anchor Building Grant Questionnaire and a Business Owners Survey. These documents were discussed and edited and a tentative date for distribution of the Survey was discussed. A method for doing follow-up visits to businesses to assist with the survey and to collect results was also suggested and approved.

The Design group divided into three sub-groups to discuss, respectively, Façade Guidelines, Rail Trail and Parking. Borough of Hanover Manager Bruce Rebert distributed an inventory and map of downtown Hanover public and private parking. The group discussed signage to universally identify public parking around the area.